



# SECURITIES AND EXCHANGE COMMISSION

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# LEPANTO CONSOLIDATED MINING CO.

BA-Lepanto Building, 8747 Paseo de Roxas, 1226 City of Makati, Philippines

01 July 2013

Disclosure Department Philippine Stock Exchange, Inc. 3<sup>rd</sup> Floor, Philippine Stock Exchange Plaza Ayala Triangle, Ayala Avenue Makati City

Attention:

Ms. Janet A. Encarnacion

Head, Disclosure Department

Subject:

Annual Corporate Governance Report

# Gentlemen:

We are submitting herewith our Annual Corporate Governance Report (ACGR) for the year 2012 in compliance with the Securities and Exchange Commission's Memorandum Circular Nos. 5 and 9, Series of 2013.

Very truly yours,

Vice President and

Assistant Corporate Secretary

#### SECURITIES AND EXCHANGE COMMISSION

#### SEC FORM - ACGR

#### ANNUAL CORPORATE GOVERNANCE REPORT

#### **GENERAL INSTRUCTIONS**

#### (A) Use of Form ACGR

This SEC Form shall be used to meet the requirements of the Revised Code of Corporate Governance.

### (B) Preparation of Report

These general instructions are not to be filed with the report. The instructions to the various captions of the form shall not be omitted from the report as filed. The report shall contain the numbers and captions of all items. If any item is inapplicable or the answer thereto is in the *negative*, an appropriate statement to that effect shall be made. Provide an explanation on why the item does not apply to the company or on how the company's practice differs from the Code.

#### (C) Signature and Filing of the Report

- A. Three (3) complete sets of the report shall be filed with the Main Office of the Commission.
- B. At least one complete copy of the report filed with the Commission shall be manually signed.
- C. All reports shall comply with the full disclosure requirements of the Securities Regulation Code.
- D. This report is required to be filed annually together with the company's annual report.

### (D) Filing an Amendment

Any material change in the facts set forth in the report occurring within the year shall be reported through SEC Form 17-C. The cover page for the SEC Form 17-C shall indicate "Amendment to the ACGR".

# **SECURITIES AND EXCHANGE COMMISSION**

# SEC FORM – ACGR

# ANNUAL CORPORATE GOVERNANCE REPORT

1.	Report is Filed for the Year 2013	
2.	Exact Name of Registrant as Specified in its Charter <u>LEPAN</u>	NTO CONSOLIDATED MINING COMPANY
3.	21/F Lepanto Building, 8747 Paseo de Roxas, Makati City Address of Principal Office	1226 Postal Code
4.	SEC Identification Number101	5. (SEC Use Only) Industry Classification Code
6.	BIR Tax Identification Number 000-160-247	
7.	(632) 815-9447 Issuer's Telephone number, including area code	
8.	None  Former name or former address if changed from the last r	enort

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### A. BOARD MATTERS

1) Board of Directors

Number of Directors per Articles of Incorporation	9	
Actual number of Directors for the year	9	

(a) Composition of the Board

Complete the table with information on the Board of Directors:

Director's Name	Type Executive (ED), Non- Executive (NED) or Independe nt Director ((D))	ominee; identify their principal	Nominator in the last election (if ilb) state the relationship with the nominator).	Date first elected	Date last elected (iff ilb), state the number of years served as ilD)	Elected when (Annual /Special Meeting)	No. of Vens Served es director
Felipe U. Yap	ED	F. Yap Securities, Incorporated	Chase Leonard So Yap	Apr. 21, 1975	Apr. 15, 2013	Annual Meeting	38 yrs.
Bryan U. Yap	ED	F. Yap Securities, Incorporated	Chase Leonard So Yap	Apr. 21, 1997	Apr. 15, 2013	Annual Meeting	16 yrs.
Marilyn V. Aquino	NED	Philex Mining Corp.	Chase Leonard So Yap	Oct. 15, 2012	Apr. 15, 2013	Annual Meeting	n/a
Jose G. Cervantes	NED	F. Yap Securities, Incorporated	Chase Leonard So Yap	Apr. 17, 2006	Apr. 15, 2013	Annual Meeting	7 yrs.
Ray C. Espinosa	ID	n/a	Carmen L. Espiritu (No relation)	Apr. 18, 2005	Apr. 15, 2013 (8 yrs.)	Annual Meeting	8 yrs.
Ethelwoldo E. Fernandez	NED	F. Yap Securities, Incorporated	Chase Leonard So Yap	Apr. 16, 2007	Apr. 15, 2013	Annual Meeting	6 yrs.
Ricardo V. Puno	NED	First Metro Investments Corporation & First Metro Securities Brokerage Corporation	Antonio V. Viray	Apr. 18, 2005	Apr. 15, 2013	Annual Meeting	8 yrs.
Val Antonio B. Suarez	ID	n/a	Danilo G. Bautista (No relation)	Apr. 18, 2011	Apr. 15, 2013 (2 yrs.)	Annual Meeting	2 yrs.
Cresencio C. Yap	NED	F. Yap Securities, Incorporated	Chase Leonard So Yap	Apr. 17, 2006	Apr. 15, 2013	Annual Meeting	7 yrs.

(b) Provide a brief summary of the corporate governance policy that the board of directors has adopted. Please emphasize the policy/ies relative to the treatment of all shareholders, respect for the rights of minority shareholders and of other stakeholders, disclosure duties, and board responsibilities.

# **VISION STATEMENT**

To be a global Filipino mining company by attaining world-class capabilities and becoming a corporate model in the fulfillment of social responsibilities.

We shall turn this vision into reality through the efforts of highly motivated, committed, and competent employees who:

- Continually explore and develop ore reserves;
- Optimize metal production through cost-efficient operations;
- Maintain outstanding safety records and ensure responsible environmental stewardship;
- Foster mutually beneficial partnership with host communities;

<sup>&</sup>lt;sup>1</sup> Reckoned from the election immediately following January 2, 2012.

Exhibit initiatives and decisiveness.

We in Lepanto are determined to enhance shareholders' investment through the pursuit of excellence.

### **INTEGRATED MANAGEMENT SYSTEM (IMS) POLICY STATEMENT**

We commit to excellence in quality, environmental protection, safety, health and security in our mining operations and in the community of which we are a part.

We commit to become a model of a socially responsible mining organization through effective implementation of the integrated management system – its standards, objectives, programs and procedures.

We commit to a high compliance rating in all applicable government laws, regulations, policies and industry standards in order to uphold a trusting and enduring relationship with all stakeholders.

We commit to continually improve our IMS performance by:

- Conducting safe and responsible operations utilizing the best available technologies to maximize their impact on quality, human health, community and the environment;
- Developing and enhancing the organizational capabilities and employee competencies toward an efficient and globally competitive operation;
- Motivating employees to be focused and disciplined in the performance of their jobs toward attaining a deep sense of ownership and loyalty;
- Keeping all facilities safe, well-maintained, orderly and clean to prevent incidents;
- Promoting IMS awareness among our employees, suppliers, contractors and business partners to encourage a sense of commitment and accountability;
- Supporting community development to assist host and neighboring communities improve their quality of life.

We further commit to consistently implement, measure, monitor, review and openly communicate our IMS performance to improve stakeholder confidence.

- (c) How often does the Board review and approve the vision and mission? **Every 10 years**
- (d) Directorship in Other Companies
  - (i) Directorship in the Company's Group<sup>2</sup>

Identify, as and if applicable, the members of the company's Board of Directors who hold the office of director in other companies within its Group:

ca Director's Name	Corporate Name of the Group Company	Lype of Directorship (Executive, Non-Executive, Independent), Indicate if director is also the Chairman.
Felipe U. Yap	Manila Mining Corporation, Shipside, Incorporated, Lepanto Investment & Development Corporation, Far Southeast Gold Resources, Incorporated, Diamond Drilling Corporation of the Philippines and Diamant Manufacturing & Trading Corporation	Executive
Bryan U. Yap	Manila Mining Corporation, Shipside, Incorporated, Lepanto Investment & Development Corporation, Far Southeast Gold Resources, Incorporated, Diamond Drilling Corporation of the Philippines and Diamant Manufacturing & Trading Corporation	Executive

<sup>&</sup>lt;sup>2</sup> The Group is composed of the parent, subsidiaries, associates and joint ventures of the company.

Jose G. Cervantes	Diamond Drilling Corporation of the Philippines	Non-Executive
Ethelwoldo E. Fernandez	Manila Mining Corporation and Far Southeast Gold Resources, Incorporated	Non- Executive

# (ii) Directorship in Other Listed Companies

Identify, as and if applicable, the members of the company's Board of Directors who are also directors of publicly-listed companies outside of its Group:

Director's Name	Name of Listed Company	Type of Directorship (Executive, Non-Executive, Independent), Indicate if director is also the Ghairman,
Felipe U. Yap	Prime Orion Philippines, Inc. and	Executive - Chairman
	Zeus Holdings, Inc.	
Jose G. Cervantes	Zeus Holdings, Inc.	Non-Executive
Ray C. Espinosa	PLDT, MERALCO, Metro Pacific Investment Corporation; Cyber Bay Corporation; Philweb Corporation and ABC-5	Non-Executive
Marilyn V. Aquino	Philex Mining Corporation	Non-Executive

### (iii) Relationship within the Company and its Group

Provide details, as and if applicable, of any relation among the members of the Board of Directors, which links them to significant shareholders in the company and/or in its group:

Director's Name	Name of the Significant Shareholder	Description of the relationship
Marilyn V. Aquino	Philex Mining Corporation	Director

(iv) Has the company set a limit on the number of board seats in other companies (publicly listed, ordinary and companies with secondary license) that an individual director or CEO may hold simultaneously? In particular, is the limit of five board seats in other publicly listed companies imposed and observed? If yes, briefly describe other guidelines:

		Maximum Number of Directorships in other companies
Executive Director	The optimum number of directorships outside the Company shall be related to the capacity of a director to perform his duties diligently in general. The Company's Directors may be members of as many boards as they may accept or be elected into subject to periodic evaluation by the Nomination Committee.	The optimum number of directorships outside the Company shall be related to the capacity of a director to perform his duties diligently in general. The Company's Directors may be members of as many boards as they may accept or be elected into subject to periodic evaluation by the Nomination Committee.
Non-Executive Director	Same as above	Same as above
CEO	Same as above	Same as above

# (e) Shareholding in the Company

Complete the following table on the members of the company's Board of Directors who directly and indirectly own shares in the company:

Name of Director	Number of Direct shares	Number of Indirect shares // Through	%of Gapital
		(name of record owner)	Stock
Felipe U. Yap	200,561,387	162,707,136	.62%
Bryan U. Yap	168,219,243	102,699,355	.84%
Marilyn V. Aquino		26,369,697	.06%
Jose G. Cervantes	7	1,565,786	0%
Ray C. Espinosa	1,000,000	500,000	0%
Ethelwoldo E. Fernandez	7,750	3,258,131	0%
Ricardo V. Puno	11,250	5,264,068	0%
Val Antonio B. Suarez	1		0%
Cresencio C. Yap	9,467,248	15,040,904	.06%
TOTAL	379,266,886	317,405,077	1.60%

# 2) Chairman and CEO

(a)	Do different persons assume the role of Chairman of the Board of Directors and CEO? If	f no,	describe the
	checks and balances laid down to ensure that the Board gets the benefit of independent view	ws.	

Yes	No 🔍
Identify the Chair and CEO:	

ECEOPERATION AND A SECOND	FELIPE U.	YAP	
		-"	

(b) Roles, Accountabilities and Deliverables

Define and clarify the roles, accountabilities and deliverables of the Chairman and CEO.

		Chief Executive Officer.
Role	1.Presides over Board and stockholders' meeti ngs; 2. calls for special meetings of the Board or stockholders whenever necessary 3.Ensure that the meetings of the Board are held in accordance with the By-laws as the Chair may deem necessary. 4. Supervise the preparation of the agenda of the meeting in coordination with the Corporate Secretary, taking into consideration the suggestions of the Management and the directors; 5. Maintain qualitative and timely lines of communication and information between the Board and Management.	Directs the affairs of the company; Ensures that Board decisions are promptly implemented
Accountabilities		
Deliverables		

- 3) Explain how the board of directors plan for the succession of the CEO/Managing Director/President and the top key management positions? After the President, the Company has 3 levels of Vice Presidents—EVP, VP and AVP, plus the CFO
- 4) Other Executive, Non-Executive and Independent Directors

Does the company have a policy of ensuring diversity of experience and background of directors in the board? Please explain. Yes. The discretion is left with the Nomination Committee.

Does it ensure that at least one non-executive director has an experience in the sector or industry the company belongs to? Please explain. Yes, through the Nomination Committee.

Define and clarify the roles, accountabilities and deliverables of the Executive, Non-Executive and Independent Directors:

	Executive	Non:Executive	Independent Director
Role	As COO, responsible for the company's operations and reports thereon; Recommends the appointment or promotion of officers; Recommends the approval of certain contracts or transactions; foster the long-term success of the corporation, and to sustain its competitiveness and profitability in a manner consistent with its corporate objectives and the best interests of its stockholders. The Board should formulate the corporation's vision, mission, strategic objectives, policies and procedures that shall guide its activities, including the means to effectively monitor Management's performance.  Ensure the corporation's faithful compliance with all applicable laws, regulations and best business practices.  Budget; performance of	Review and approval of budget; appointment of officers; ensures compliance with regulations; they basically should ask the right questions to determine why targets are not met, how best to achieve targets, or whether targets are achievable or overly conservative; The Board shall ensure that the corporation is properly and effectively managed and supervised; foster the long-term success of the corporation, and to sustain its competitiveness and profitability in a manner consistent with its corporate objectives and the best interests of its stockholders. The Board should formulate the corporation's vision, mission, strategic objectives, policies and procedures that shall guide its activities, including the means to effectively monitor Management's performance.  Ensure the corporation's faithful compliance with all applicable laws, regulations and best business practices.	Oversight function, especially over governance matters; review and approval of budget;  The Board shall ensure that the corporation is properly and effectively managed and supervised; foster the long-term success of the corporation, and to sustain its competitiveness and profitability in a manner consistent with its corporate objectives and the best interests of its stockholders.  The Board should formulate the corporation's vision, mission, strategic objectives, policies and procedures that shall guide its activities, including the means to effectively monitor Management's performance.  Ensure the corporation's faithful compliance with all applicable laws, regulations and best business practices.
Accountabilities	Management		
Deliverables	Production and income		

Provide the company's definition of "independence" and describe the company's compliance to the definition.

The company complies with SEC Memorandum Circular No. 16, Series of 2002, which is written into the Qualifications for Independent Director under the Guidelines of the Nomination Committee. In the Company's Revised Code of Corporate Governance, the following definition of Independent Director is adopted: "a person who, apart from his fees and shareholdings, is independent of management and free from any business or other relationship which could reasonably be perceived to, materially interfere with his exercise of independent judgment in carrying out his responsibilities as a director".

Does the company have a term limit of five consecutive years for independent directors? If after two years, the company wishes to bring back an independent director who had served for five years, does it limit the term for no more than four additional years? Please explain. <u>SEC regulations are deemed written into the Company's Revised Code of Corporate Governance.</u> The Company will therefore comply with the 5-year limit, starting in 2012.

- 5) Changes in the Board of Directors (Executive, Non-Executive and Independent Directors)
  - (a) Resignation/Death/Removal

Indicate any changes in the composition of the Board of Directors that happened during the period:

Name	PER TEXT Position	Date of Cessation	Reason
Augusto Palisoc, Jr.	Non-Executive	April 16, 2012	demands of their work
Jose Ma. K. Lim	Non-Executive	October 15, 2012	J

(b) Selection/Appointment, Re-election, Disqualification, Removal, Reinstatement and Suspension

Describe the procedures for the selection/appointment, re-election, disqualification, removal, reinstatement and suspension of the members of the Board of Directors. Provide details of the processes adopted (including the frequency of election) and the criteria employed in each procedure:

Procedure	Process Adopted	- Critenia
a: Selection/Appointment	10 (10 (10 (10 (10 (10 (10 (10 (10 (10 (	
(i) Executive Directors	The Nomination Committee (NC) accepts written nomination letters and such is taken up (qualifications and disqualifications are determined) at the NC meeting at least 1 month prior to the annual stockholders' meeting	1. He shall have at least 1 share of stock of the Company; 2. He shall be at least a college graduate or he shall have been engaged or exposed to the business of the Company for at least 5 years; 3. He shall possess integrity/probity; and 4. He shall be assiduous). 5. Should be "full-time" in the management of the Company's affairs. For the purposes hereof, affiliates or wholly-owned subsidiaries of the Company or corporations controlled by the family of the concerned director shall not be deemed as another corporation. 6. Has none of the disqualifications set forth below.

(ii) Non-Executive Directors	The Nomination Committee (NC) accepts written nomination letters and such is taken up (qualifications and disqualifications are determined) at the NC meeting at least 1 month prior to the annual stockholders' meeting.  Other than the criteria listed herein, the NC also considers the following during its meeting:  1. The nature of the business of the Corporations where the nominee is a director;  2. Age of the director;  3. Number of directorships/active memberships and officerships in other corporation or organizations; and  4. Possible conflict of interest;	1. He shall have at least 1 share of stock of the Company; 2. He shall be at least a college graduate or he shall have been engaged or exposed to the business of the Company for at least 5 years; 3. He shall possess integrity/probity; and 4. He shall be assiduous). 5. Has none of the disqualifications set forth below.
(iii) Independent Directors	The Company discloses to the SEC and the PSE at least 2 months prior to the annual meeting the date of the annual meeting and the deadline and requirements for nomination of independent director; The NC accepts the written nomination letters and takes it up (qualifications and disqualifications are determined) at the NC meeting at least 1 month prior to the annual stockholders' meeting.  Other than the criteria listed herein, the NC also considers the following during its meeting:  1. The nature of the business of the Corporations where the nominee is a director;  2. Age of the director;  3. Number of directorships/active memberships and officerships in other corporation or organizations; and  4. Possible conflict of interest;  5. The optimum number of directorship outside the Company shall be related to the capacity of a director to	In addition to the criteria above:  1.Is not a director or officer or substantial stockholder (stockholder owning at least 10% of outstanding shares) of the Company or of its related Companies or any of its substantial shareholders (other than as an Independent Director of any of the foregoing);  2. Is not a relative of any director, officer or substantial shareholder of the Company, any of its related companies or any of its substantial shareholders. For this purpose, relatives includes spouse, parent, child, brother, sister, and the spouse of such child, brother or sister;  3. Is not acting as a nominee or representative of a substantial shareholder of the Company, any of its related companies or any of its substantial Shareholders;  4. Has not been employed in any executive capacity by the Company, any of its related companies or by any of its

	perform his duties diligently in general.  6. Subject to the foregoing. The Company's Directors may be members of as many boards as they may accept or be elected into subject to periodic evaluation by the NC.	substantial shareholders within the last 5 years; 5. Is not retained as professional adviser by the Company, any of its related companies or any of its substantial shareholders within the last 5 years, either personally of through his firm; 6. Has not engaged and does not engage in any transaction with the Company or with any of its related companies or with any of its substantial shareholders, whether by himself or with other persons or through a firm of which he is a partner or a company of which he is a director or substantial shareholder, other than transactions which are conducted at arm's length and are immaterial or insignificant.
b. Re-appointment		
(i) Executive Directors	Appointed by the Board at the organizational meeting after the annual meeting	and the dark side of the country and the second side of the second sid
(ii) Non-Executive Directors	Not applicable as directors are elected, not appointed	
(iii) Independent Directors	Not applicable as directors are elected, not appointed	
C-Permanent Disqualification		
(i) Executive Directors	Determined by the NC, based on complaints or on its own information, during the NC Meeting	1. Any person finally convicted judicially of an offense involving moral turpitude or fraudulent act or transgressions finally found by the Commission or a court or other administrative body to have willfully violated, or willfully aided, abetted, counseled, induces or procured the violation of, any provision of the Securities Regulation Code, the Corporation Code, or any other law administered by the Commission or Bangko Sentral ng Pilipinas, or any rule, regulation or order of the Commission or Bangko Sentral ng Pilipinas;  2. Any person judicially declared to be insolvent;

		3. Any person finally found guilty by a foreign court or equivalent financial regulatory authority of acts, violations or misconduct similar to any of the acts, violations or misconduct listed in the foregoing paragraphs; and 4. Conviction by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years prior to the date of his election or appointment.
(ii) Non-Executive Directors	Same as above	Same as above
(iii) Independent Directors	Same as above	Same as above
(i) Executive Directors	Same as above	1. Refusal to fully disclose the extent of his business interest as required under the Securities Regulation code and its Implementing Rules and Regulations. This disqualification shall be in effect as along as his refusal persists;  2. Absence or non-participation for whatever reason/s for more than fifty percent (50%) of all meetings, both regular and special, of the Board of directors during his incumbency, or any twelve (12) month period during said incumbency. This disqualification applies for purposes of the succeeding election;  3. Dismissal/termination from directorship in another listed corporation for cause. This disqualification shall be in effect until he has cleared himself of any involvement in the alleged irregularity;  4. Being under preventive suspension as an officer or employee of the Company;  5. Conviction that has not yet become final referred to in the grounds for the disqualification of directors.
(ii) Non-Executive Directors	Same as above	1.Refusal to fully disclose the extent of his business interest

as required under the Securities Regulation code and its Implementing Rules and Regulations. This disqualification shall be in	
effect as along as his refusa persists;  2. Absence or non-participation for whatever reason/s for more than fifty percent (50%) of all meeting both regular and special, of the Board of directors durin his incumbency, or any twelve (12) month period during said incumbency. The disqualification applies for purposes of the succeeding election;  3. Dismissal/termination fror directorship in another liste corporation for cause. This disqualification shall be in effect until he has cleared himself of any involvement the alleged irregularity;  4. Conviction that has not ye become final referred to in the grounds for the disqualification of directors.  In addition to the above:  1. He becomes an officer or employee of the Company of its related companies or substantial shareholder of to Company (owning at least 10% of the outstanding capital stock);  2. His beneficial security ownership exceeds 10% of the outstanding capital stock);  2. His beneficial security ownership exceeds 10% of the outstanding capital stock) of the Company;	y y gs, f ng his om ed s r or the
G. Remoya)	
(i) Executive Directors  A complaint or petition is filed with the NC. NC takes up the compliant/petition, then recommends appropriate action to the Board.  Same grounds for permaner or temporary disqualificatio in addition, infidelity to the Company or actions/ conduction in imical to the interest of the company.	on; : uct
(ii) Non-Executive Directors Same as above Same grounds for permaner or temporary disqualificatio in addition, infidelity to the Company or actions/ conduction in imical to the interest of the	on; : uct
company	nt

		or temporary disqualification; in addition, infidelity to the Company or actions/ conduct inimical to the interest of the company
	le; a director may be re-elected at wacancy occurs and the disqualifi	
in the meantime		
(i) Executive Directors		
(ii) Non-Executive Directors		
(iii) Independent Directors		
g. Suspension		
(i) Executive Directors	Same as removal	Same as removal
(ii) Non-Executive Directors	Same as removal	Same as removal
(iii) Independent Directors	Same as removal	Same as removal

Voting Result of the last Annual General Meeting

Name of Director	Votes Received
Felipe U. Yap	31,223,171,777
Bryan U. Yap	31,223,171,777
Marilyn V. Aquino	31,223,171,777
Jose G. Cervantes	31,223,171,777
Ray C. Espinosa	31,223,171,777
Ethelwoldo E. Fernandez	31,223,171,777
Ricardo V. Puno	31,223,171,777
Val Antonio B. Suarez	31,223,171,777
Cresencio C. Yap	31,223,171,777

### 6) Orientation and Education Program

(a) Disclose details of the company's orientation program for new directors, if any.

New directors are invited to visit flows to the mine site to get oriented on the

New directors are invited to visit/ flown to the mine site to get oriented on the company's operations; they are advised on the company's policies especially in respect of directors' reportorial and disclosure requirements.

- (b) State any in-house training and external courses attended by Directors and Senior Management<sup>3</sup> for the past three (3) years: For Senior Management, (i) Basic Orientation on Balanced Scorecard; and (ii) Strategic Management through Balanced Scorecard.
- (c) Continuing education programs for directors: programs and seminars and roundtables attended during the year. **NONE**

Name of Director/Officer	Date of Training	Program	Name of Training Institution

<sup>&</sup>lt;sup>3</sup> Senior Management refers to the CEO and other persons having authority and responsibility for planning, directing and controlling the activities of the company.

# **B.** CODE OF BUSINESS CONDUCT & ETHICS

1) Discuss briefly the company's policies on the following business conduct or ethics affecting directors, senior management and employees:

Business Gonduct &			
Ethies	Directors	Senior Management	Employees
(a) Conflict of Interest	The Director should not use his position to profit or gain some benefit or advantage for himself and/or his related interests. He should avoid situations that may compromise his impartiality. If an actual or potential conflict of interest may arise on the part of a director, he should fully and immediately disclose it and should not participate in the decision-making process. A Director who has a continuing material conflict of interest should seriously consider resigning from his position.	All officers and employees are expected to be loyal to the Company. At all times, they should avoid situations where their personal interest may conflict directly or indirectly with the Company's interest. In general, there is a possible conflict of interest whenever an officer or employee or a member of his immediate family is doing business with the company or has direct or indirect interest in any transaction with the Company (e.g. customers and suppliers) and the interest is to such an extent or of such a nature as would influence or prejudice his decision or official functions. In case of doubt, the officer or employee should disclose to higher management officials present and future acts or undertakings that may give rise to a conflict of interest situation. Gifts and entertainment should not be accepted if they will make the employee feel obligated to repay or reciprocate the donor with corporate business to the detriment of the company.	All officers and employees are expected to be loyal to the Company. At all times, they should avoid situations where their personal interest may conflict directly or indirectly with the Company's interest. In general, there is a possible conflict of interest whenever an officer or employee or a member of his immediate family is doing business with the company or has direct or indirect interest in any transaction with the Company (e.g. customers and suppliers) and the interest is to such an extent or of such a nature as would influence or prejudice his decision or official functions. In case of doubt, the officer or employee should disclose to higher management officials present and future acts or undertakings that may give rise to a conflict of interest situation. Gifts and entertainment should not be accepted if they will make the employee feel obligated to repay or reciprocate the donor with corporate business to the detriment of the company.
(b) Conduct of Business and Fair Dealings	1. A director should conduct fair business transactions with the corporation, and to ensure that his personal interest does not conflict with the interests of the corporation.	The Company is committed to being a good corporate citizen. It shall do its share in national development and growth of the host community. It shall pay all taxes due accurately and promptly. Adherence to legal	The Company is committed to being a good corporate citizen. It shall do its share in national development and growth of the host community. It shall pay all taxes due accurately and promptly. Adherence to legal processes and statutes shall

	2. Devote the time and attention necessary to properly and effectively perform his duties and responsibilities.	processes and statutes shall be its guide at all times.	be its guide at all times.
(c) Receipt of gifts from third parties		As a general rule, the company's goal is to avoid all situations in which an employee's interest may conflict, or appear to conflict, with the Company's business interests. In particular, gifts and entertainment should not be accepted if they will make the employee feel obligated to repay or reciprocate the donor with corporate business to the detriment of the company. Gifts include, but are not limited to, money and tangible property, as well as services and discounts on purchases of goods and services or any similar favor.  Accordingly, to avoid the appearance of a conflict of interest, gifts should not be accepted beyond the level which is reasonable and customary under the circumstances of the business relationship. Any gift which does not meet this standard should be returned to the sender together with an explanation that it is against the Company's policy to accept such items.	As a general rule, the company's goal is to avoid all situations in which an employee's interest may conflict, or appear to conflict, with the Company's business interests. In particular, gifts and entertainment should not be accepted if they will make the employee feel obligated to repay or reciprocate the donor with corporate business to the detriment of the company. Gifts include, but are not limited to, money and tangible property, as well as services and discounts on purchases of goods and services or any similar favor. Accordingly, to avoid the appearance of a conflict of interest, gifts should not be accepted beyond the level which is reasonable and customary under the circumstances of the business relationship. Any gift which does not meet this standard should be returned to the sender together with an explanation that it is against the Company's policy to accept such items.
(d) Compliance with Laws & Regulations	The Board shall ensure the corporation's faithful compliance with all applicable laws, regulations and best business practices.	The Company is committed to being a good corporate citizen. It shall do its share in national development and growth of the host community. It shall pay all taxes due accurately and promptly. Adherence to legal processes and statutes shall be its guide at all times.	The Company is committed to being a good corporate citizen. It shall do its share in national development and growth of the host community. It shall pay all taxes due accurately and promptly. Adherence to legal processes and statutes shall be its guide at all times.

(e) Respect for Trade Secrets/Use of Non- public Information	A director should keep secure and confidential all non-public information he may acquire or learn by reason of his position as director. He should not reveal confidential information to unauthorized persons without the authority of the Board.	On first joining the company, every employee is required to sign a "Confidential Information, Inventions and Developments Agreement." Such agreement obligates an employee to transfer to the company all rights to inventions or discoveries, to protect the company's trade secrets and to keep information confidential. Confidential information should be available only to Company personnel who need to know the same. Disclosure of confidential information outside the Company, especially to competitors, or adverse parties could be detrimental. Confidential information or data should be maintained in locked files and storage areas and properly disposed of in accordance with our records retention policy. Also, care should be exercised when handling or discussing confidential information not only outside, but also within the office premises to ensure that the confidential information do not become available to employees not authorized to have access to such information and to nonemployees and the public. Permitting unauthorized access to office, mine or milling facilities by Company personnel likewise constitutes breach of confidentiality not to mention violation of security policies.	On first joining the company, every employee is required to sign a "Confidential Information, Inventions and Developments Agreement." Such agreement obligates an employee to transfer to the company all rights to inventions or discoveries, to protect the company's trade secrets and to keep information confidential. Confidential information should be available only to Company personnel who need to know the same. Disclosure of confidential information outside the Company, especially to competitors, or adverse parties could be detrimental. Confidential information or data should be maintained in locked files and storage areas and properly disposed of in accordance with our records retention policy. Also, care should be exercised when handling or discussing confidential information not only outside, but also within the office premises to ensure that the confidential information do not become available to employees not authorized to have access to such information and to nonemployees and the public. Permitting unauthorized access to office, mine or milling facilities by Company personnel likewise constitutes breach of confidentiality not to mention violation of security policies.
(f) Use of Company Funds, Assets and Information	A director should keep secure and confidential all non-public information he may acquire or learn by reason of his position as director. He should	Assets owned by the company, whether physical or intangible, are to be utilized exclusively in the pursuit of company business and are not for personal use or	Assets owned by the company, whether physical or intangible, are to be utilized exclusively in the pursuit of company business and are not for personal use or consumption.

	not reveal confidential information to unauthorized persons without the authority of the Board.	consumption. Every employee of the company shall be responsible for the assets under his direct control and supervision. Everyone shall have the responsibility to be mindful of appropriate security procedures and to be alert for situations or conditions that may lead to loss, destruction, theft or misuse of Company assets.  Confidential information should be available only to Company personnel who need to know the same. Disclosure of confidential information outside the Company, especially to competitors, or adverse parties could be detrimental. Confidential information or data should be maintained in locked files and storage areas and properly disposed of in accordance with our records retention policy. Also, care should be exercised when handling or discussing confidential information not only outside, but also within the office premises to ensure that the confidential information do not become available to employees not authorized to have access to such information and to nonemployees and the public. Permitting unauthorized access to office, mine or milling facilities by Company personnel likewise constitutes breach of confidentiality not to mention violation of security policies.	Every employee of the company shall be responsible for the assets under his direct control and supervision. Everyone shall have the responsibility to be mindful of appropriate security procedures and to be alert for situations or conditions that may lead to loss, destruction, theft or misuse of Company assets.  Confidential information should be available only to Company personnel who need to know the same. Disclosure of confidential information outside the Company, especially to competitors, or adverse parties could be detrimental. Confidential information or data should be maintained in locked files and storage areas and properly disposed of in accordance with our records retention policy. Also, care should be exercised when handling or discussing confidential information not only outside, but also within the office premises to ensure that the confidential information do not become available to employees not authorized to have access to such information and to nonemployees and the public. Permitting unauthorized access to office, mine or milling facilities by Company personnel likewise constitutes breach of confidentiality not to mention violation of security policies.
(g) Employment & Labor Laws & Policies		The company is committed to a policy of recruiting, promoting and supporting the professional growth of, a globally competitive	The company is committed to a policy of recruiting, promoting and supporting the professional growth of, a globally competitive work

		work force through equal	force through equal
		employment opportunities.	employment opportunities.  Determinations regarding the
		Determinations regarding	hiring of applicants and
		the hiring of applicants and	subsequent employee actions
		subsequent employee	such as training,
		actions such as training,	compensation and promotion
		compensation and	shall be made and
ı		promotion shall be made	communicated in a manner
		and communicated in a	which ensures that no
		manner which ensures	discrimination on the basis of
		that no discrimination on	gender, sexual
		the basis of gender, sexual	preference/orientation, age,
		preference/orientation,	religion or disability occurs
		age, religion or disability	unless justified by the nature
		occurs unless justified by	or requirements of work. A
		the nature or	work environment free from
		requirements of work. A	harassment and intimidation
		work environment free	shall be maintained for all
		from harassment and	employees at all times.
		intimidation shall be	The company is somewhat
		maintained for all	The company is committed to ensure and maintain a healthy
		employees at all times.	and a health- conscious
		The company is committed	workforce. It shall continue
		to ensure and maintain a	to provide health programs
		healthy and a health-	that are geared towards the
		conscious workforce. It	total prevention and/or
		shall continue to provide	elimination of illnesses
		health programs that are	common to underground
		geared towards the total	mining operations.
		prevention and/or	- ,
		elimination of illnesses	Adherence to legal processes
		common to underground	and statutes shall be its guide
		mining operations.	at all times.
		Adherence to legal	
		processes and statutes	
		shall be its guide at all	
		times.	
	o In case of first		
	violation, the subject	Violations of the Code of	Violations of the Code of
	person shall be	Conduct are deemed	Conduct are deemed serious
	reprimanded.	serious offenses which	offenses which may result in
	o Suspension from	may result in disciplinary	disciplinary action,
	office shall be imposed in case of second	action, suspension, dismissal or may result in	suspension, dismissal or may result in civil action by the
	violation. The duration	civil action by the	company. In addition,
(h) Disciplinary action	of the suspension shall	company. In addition,	violations of the Code of
(11) Disciplinary action	depend on the gravity	violations of the Code of	Conduct which are also
	of the violation.	Conduct which are also	violations of law may result in
	II OF LIFE VIOLATION.		· · · · · · · · · · · · · · · · · · ·
	o For third violation	violations of law may	I TINES DENSITIES OF OTHER IDEAL
	o For third violation,	violations of law may	fines, penalties or other legal remedies
	the maximum penalty	result in fines, penalties or	remedies.
	the maximum penalty of removal from office	result in fines, penalties or other legal remedies.	remedies. The Code of Conduct of the
	the maximum penalty	result in fines, penalties or	remedies.

	this manual by any member of the board of the company or its subsidiaries and affiliates shall be a sufficient cause for removal from directorship.	Actions	
(i) Whistle Blower	none	Each employee is responsible for his or her own compliance with the Code of Conduct All alleged violations will be fully investigated and employees reporting any such matter should fear no reprisal.	Each employee is responsible for his or her own compliance with the Code of Conduct.  All alleged violations will be fully investigated and employees reporting any such matter should fear no reprisal.
(j) Conflict Resolution	Settlement of conflicts or cases are discussed and approved at the Board level.	The Company exhausts all avenues for settlement of conflicts prior to resorting to judicial action, and even after the matter has been lodged with the courts.	The Company exhausts all avenues for settlement of conflicts prior to resorting to judicial action, and even after the matter has been lodged with the courts.

- 2) Has the code of ethics or conduct been disseminated to all directors, senior management and employees? Yes
- 3) Discuss how the company implements and monitors compliance with the code of ethics or conduct. For officers and employees, the Human Resource and Administration Department monitors compliance with the Code of Business Ethics. For the Directors, complaints may be lodged with the Nomination Committee, which will investigate the matter.
- 4) Related Party Transactions
  - (a) Policies and Procedures

Describe the company's policies and procedures for the review, approval or ratification, monitoring and recording of related party transactions between and among the company and its parent, joint ventures, subsidiaries, associates, affiliates, substantial stockholders, officers and directors, including their spouses, children and dependent siblings and parents and of interlocking director relationships of members of the Board.

Les (Related/Party Transactions)	Pollicles and Procedures
(1) Parent Company	Not applicable
(2) Joint Ventures	All transactions are on arm's length basis.
(3) Subsidiaries	All transactions are on arm's length basis.  The parent company provides assistance to wholly-owned subsidiaries in the importations of equipment, parts and supplies as some subsidiaries do not have credit lines with banks.  Once the importations are consummated, subsidiaries are billed for the total costs of importations including the related applicable taxes. No mark-up or service fees are charged to the subsidiaries.  Assistance in operations are also provided in the form of shared mining costs, use of facilities like and housing, equipment and men and of the company plane as well as consumption of materials and with regard to Far Southeast Gold resources, Inc., a joint venture mining company which

	is 60%- owned by Lepanto. The arrangment is covered by a written contract. On a monthly basis, the company requests for reimbursements from FSGRI.  Assistance are also rendered to associates in the form of shared rental costs, use of equipment and mill laboratory and of materials and supplies. Monthly requests for reimbursements are issued.  Parent company transacts business with subsidiaries for drilling, warehousing, cargo handling and transportation.  Pricing of these services are on arm's length basis and competitive. Billings and invoices are issued by the subsidiaries to the parent company.  On a monthly basis, intercompany reconciliations are performed to account balances between companies.
(4) Entities Under Common Control	All transactions are on arm's length basis.
(5) Substantial Stockholders	Shareholders provide advances to the Company from time to time
(6) Officers including spouse/children/siblings/parents	Not applicable. There are no transactions with officers or their families.
(7) Directors including spouse/children/siblings/parents	Not applicable. There are no transactions with directors or their families.
(8) Interlocking director relationship of Board of Directors	Some of the Company's officers are directors also of an associate where the Company has a 20% interest.

# (b) Conflict of Interest

# (i) Directors/Officers and 5% or more Shareholders

Identify any actual or probable conflict of interest to which directors/officers/5% or more shareholders may be involved.

	Details of Conflict of Interest (Actual of Probable)
Name of Director/s	None
Name of Officer/s	None
Name of Significant Shareholders	None

# (ii) Mechanism

Describe the mechanism laid down to detect, determine and resolve any possible conflict of interest between the company and/or its group and their directors, officers and significant shareholders.

	Directors/Officers/Significant Shareholders
Company	Any entity that wishes to transact with the company should go through the procedure for accreditation, followed by an inspection of its site/plant/office. If satisfactory, negotiations/ canvassing take place, to ensure that the Company gets the best deal possible, and always on arm's length basis.  Should there be a proposed transaction with a director, the approval process under the Corporation Code should be observed.
Group	Same as above.

- 5) Family, Commercial and Contractual Relations
  - (a) Indicate, if applicable, any relation of a family, commercial, contractual or business nature that exists between the holders of significant equity (5% or more), to the extent that they are known to the company:

    None

Names of Related Significant Shareholders	Type of Relationship	Brief Description of the Relationship

(b) Indicate, if applicable, any relation of a commercial, contractual or business nature that exists between the holders of significant equity (5% or more) and the company: **None** 

Names of Related Significant Shareholders	Type of Relationship	Brief Description

(c) Indicate any shareholder agreements that may impact on the control, ownership and strategic direction of the company: NONE

1. Name of Shareholders	. 1% of Capital/Stock affected (Parties)	Brief Description of the Transaction
N/A		

#### 6) Alternative Dispute Resolution

Describe the alternative dispute resolution system adopted by the company for the last three (3) years in amicably settling conflicts or differences between the corporation and its stockholders, and the corporation and third parties, including regulatory authorities.

	Alternative Dispute Resolution System	
Corporation & Stockholders	Not applicable; no conflicts with shareholders	
Corporation & Third Parties	Before deciding to go to court, the Company exhausts all possibilities of settling disputes; for cases that are already with the courts, the company resorts to mediation and has successfully terminated cases on such basis.	
Corporation & Regulatory Authorities	The company works closely with the regulatory authorities and complies with regulations to avoid any disputes.	

### C. BOARD MEETINGS & ATTENDANCE

1) Are Board of Directors' meetings scheduled before or at the beginning of the year? <u>It is in the By-Laws that the Board should meet on the third Monday of every month.</u>

<sup>&</sup>lt;sup>4</sup> Family relationship up to the fourth civil degree either by consanguinity or affinity.

### 2) Attendance of Directors

Board -	Name (	Election	No. of Meetings Held during the year	No. of Meetings Attended	%
Chairman	Felipe U. Yap	April 17, 2012	13	13	100%
Member	Bryan U. Yap	April 17, 2012	13	11	85%
Member	Marilyn V. Aquino	October 15, 2012	3	3	100%
Member	Jose G. Cervantes	April 17, 2012	13	13	100%
Independent	Ray C. Espinosa	April 17, 2012	13	8	62%
Member	Ethelwoldo E. Fernandez	April 17, 2012	13	12	92%
Member	Ricardo V. Puno	April 17, 2012	13	13	100%
Independent	Val Antonio B. Suarez	April 17, 2012	13	13	100%
Member	Cresencio C. Yap	April 17, 2012	13	12	92%

- 3) Do non-executive directors have a separate meeting during the year without the presence of any executive? If yes, how many times? Not as a non-executive Board but as a Committee, that is, Audit Committee.
- 4) Is the minimum quorum requirement for Board decisions set at two-thirds of board members? Please explain.

  The requirement is majority of the members present.
- 5) Access to Information
  - (a) How many days in advance are board papers for board of directors meetings provided to the board? <u>At least 3 days in advance.</u>
  - (b) Do board members have independent access to Management and the Corporate Secretary? Yes.
  - (c) State the policy of the role of the company secretary. Does such role include assisting the Chairman in preparing the board agenda, facilitating training of directors, keeping directors updated regarding any relevant statutory and regulatory changes, etc?: Roles of the Corporate Secretary:
    - Be responsible for the safekeeping and preservation of the integrity of the minutes of the meetings of the Board and its committees, as well as the other official records of the corporation;
    - (ii) Be loyal to the mission, vision and objectives of the corporation;
    - (iii) Work fairly and objectively with the Board, Management and stockholders;
    - (iv) Have appropriate administrative and interpersonal skills;
    - (v) If he is not at the same time the corporation's legal counsel, be aware of the laws, rule and regulations necessary in the performance of his duties and responsibilities;
    - (vi) Have a working knowledge of the operations of the corporation;
    - (vii) Inform the members of the Board, in accordance with the by-laws, of the agenda of their meetings and ensure that the members have before them accurate information that will enable them to arrive at intelligent decisions on matters that

require their approval;

- (viii) Attend all Board meetings, except when justifiable causes, such as, illness, death in the immediate family and serious accidents, prevent him from doing so; and
- (ix) Ensure that all Board procedures, rules and regulations are strictly followed by the members.
- (d) Is the company secretary trained in legal, accountancy or company secretarial practices? Please explain should the answer be in the negative. <u>Yes.</u>
- (e) Committee Procedures

Disclose whether there is a procedure that Directors can avail of to enable them to get information necessary to be able to prepare in advance for the meetings of different committees:

Yes X No
----------

Gommittee	Details of the procedures
Executive	All requests for information are coursed through the Asst.
	Corporate Secretary except financial matters which are coursed
	through the CFO
Audit	Members have direct access to management but to facilitate
	requests, they are coursed through the Asst. Corporate
	Secretary or the Head of Internal Audit.
Nomination	All requests for information are coursed through the Asst.
	Corporate Secretary.
Remuneration	All requests for information are coursed through the Asst.
	Corporate Secretary except financial matters which are coursed
	through the CFO
Others : Stock Option Committee	All requests for information are coursed through the Asst.
	Corporate Secretary except financial matters which are coursed
	through the CFO

#### 6) External Advice

Indicate whether or not a procedure exists whereby directors can receive external advice and, if so, provide details:

Procedures	Details.
No formal procedure but they may so request during board meetings as they have in the past.	
during board meetings as they have in the past.	

# 7) Change/s in existing policies

Indicate, if applicable, any change/s introduced by the Board of Directors (during its most recent term) on existing policies that may have an effect on the business of the company and the reason/s for the change: NONE

Existing Policies	Changes	Reason
N/A		

# D. REMUNERATION MATTERS

# 1) Remuneration Process

Disclose the process used for determining the remuneration of the CEO and the four (4) most highly compensated management officers:

Piocess	CEO	Top 4 Highest Paid Management Officers
(1) Fixed remuneration	Taken up by the Remuneration and Compensation Committee based on industry standards and the financial standing of the Company	Taken up by the Remuneration and Compensation Committee based on industry standards and the financial standing of the Company
(2) Variable remuneration	None	None
(3) Per diem allowance	None other than for attendance of Board meetings, which is set by the Board	None other than for attendance of Board meetings, which is set by the Board
(4) Bonus	None in the last 10 years	None in the last 10 years
(5) Stock Options and other financial instruments	The purpose of the Stock Option Plan is to grant options to purchase shares of the Company's common stock not as a way of remuneration but to benefit the Company and its subsidiary(ies) by giving the optionees added incentive to continue and advance in their employment and a greater personal interest in the success of the Company and its subsidiary(ies).	The purpose of the Stock Option Plan is to grant options to purchase shares of the Company's common stock not as a way of remuneration but to benefit the Company and its subsidiary(ies) by giving the optionees added incentive to continue and advance in their employment and a greater personal interest in the success of the Company and its subsidiary(ies).
(6) Others (specify)	None	None

# 2) Remuneration Policy and Structure for Executive and Non-Executive Directors

Disclose the company's policy on remuneration and the structure of its compensation package. Explain how the compensation of Executive and Non-Executive Directors is calculated.

	Remuneration Policy	Structure of Compensation Packages	Elow i Compensation is Calculated
Executive Directors	Executive Directors are paid per diem for attendance of Board or Committee meetings, as fixed by the Board	None	Based on industry standards and the Company's capacity to pay
Non-Executive Directors	Non- Executive Directors are paid per diem for attendance of Board or Committee meetings, as fixed by the Board	None	Based on industry standards and the Company's capacity to pay

Do stockholders have the opportunity to approve the decision on total remuneration (fees, allowances, benefits-in-kind and other emoluments) of board of directors? Provide details for the last three (3) years.

Remuneration Scheme	Date of Stockholders' Approval
Each Director shall receive, for his services as such director, such reasonable sum as the Board of Directors may fix from time to time for each regular or special meeting of the Board actually attended by him;	(By-Laws) April 16, 2012
Prior to the above, the By-Laws since 1970 has set the per diem at P1,000 per meeting.	

# 3) Aggregate Remuneration

Complete the following table on the aggregate remuneration accrued during the most recent year:

Remuneration Item	Executive Directors (Assuch directors)	Non-Executive Directors (other than independent directors)	Independent: Directors
(a) Fixed Remuneration	NA	NA	NA
(b) Variable Remuneration	NA	NA	NA
(c) Per diem Allowance	P135,000	P187,000	P67,000
(d) Bonuses	NA	NA	NA
(e) Stock Options and/or other financial instruments	No outstanding options	No outstanding options	No outstanding options
(f) Others (Specify)	None	None	None
Total :	P135,000	P187,000	P67,000

	Other Benefits	Executive Directors (as such directors)	Non-Executive Director (other than independent directors)	Independent Directors
1)	Advances	None	None	None
2)	Credit granted	None	None	None
3)	Pension Plan/s Contributions	None	None	None
(d)	Pension Plans, Obligations incurred	None	None	None
(e)	Life Insurance Premium	None	None	None
(f)	Hospitalization Plan	None	None	None
(g)	Car Plan	None	None	None
(h)	Others (Specify)	None	None	None
	Total			

# 4) Stock Rights, Options and Warrants

### (a) Board of Directors

Complete the following table, on the members of the company's Board of Directors who own or are entitled to stock rights, options or warrants over the company's shares:

THE LAST STOCK OPTION AWARD HAS EXPIRED.

Director's Name	Number of Directs Option/Rights// Warrants	Number of Indirect Option/Rights/ Warrants	Number of Equivalent Shares	Total % from Capital Stock
N/A				

# (b) Amendments of Incentive Programs

Indicate any amendments and discontinuation of any incentive programs introduced, including the criteria used in the creation of the program. Disclose whether these are subject to approval during the Annual Stockholders' Meeting: None

1. 2. Incentive Program	Amendments	Date of Stockholders' Approval 🔏

### 5) Remuneration of Management

Identify the five (5) members of management who are <u>not</u> at the same time executive directors and indicate the total remuneration received during the financial year:

Name of Officer/Position	Total Remuneration
FELIPE U. YAP – Chief Executive Officer	
BRYAN U. YAP – President & Chief Operating Officer	
AUGUSTO C. VILLALUNA – Executive Vice President	P35.9 million
RAMON T. DIOKNO – Chief Finance Officer	
MA. LOURDES B. TUASON – Vice President- Treasurer	

# E. BOARD COMMITTEES

# 1) Number of Members, Functions and Responsibilities

Provide details on the number of members of each committee, its functions, key responsibilities and the power/authority delegated to it by the Board:

Committe e	Executiv e Director (ED)	Non- executiv e Director (NED)	Indepen dent Director (ID)	Committe e Gharter	Functions	Key Responsibilities	Pawar
Executive	2	2	1	NONE	Pls see discussion below	Pls see discussion below	Pls see discussion below
Audit		2	1	Yes	Pls see discussion below	Pls see discussion below	Pls see discussion below
Nominati on	1	1	1	Yes	Pls see discussion below	Pls see discussion below	Pls see discussion below
Remuner ation		2	1	None	Pls see discussion below	Pls see discussion below	Pls see discussion below
Others Stock Option	1	1	1	Yes	Pls see discussion below	PIs see discussion below	Pls see discussion below

### **FUNCTIONS AND RESPONSIBILITIES OF THE EXECUTIVE COMMITTEE**

a. Meets to make decisions when the Board is unable to meet.
Meets prior to a Board meeting, upon call by the Chairman or President or any member to prepare for or otherwise make recommendations to the Board prior to a Board meeting where a crucial decision will have to be made.

<u>POWERS OF THE EXECUTIVE COMMITTEE</u>: Only such powers as may be delegated by the Board from time to time.

# **FUNCTIONS AND RESPONSIBILITIES OF THE AUDIT COMMITTEE**

- a. Meets at least quarterly to perform its functions
- b. Perform oversight financial management functions specifically in the areas of managing credit, market, liquidity, operational, legal and other risks of the company, and crisis management.
- c. Perform oversight functions over the corporation's internal and external auditors. It should ensure that the internal and external auditors act independently of each other, and that both auditors are given unrestricted access to all records, properties and personnel to enable them to perform their respective audit functions.
- d. Assist the Board in the performance of its oversight responsibility for the monitoring of compliance with applicable laws, rules and regulations.
- e. Elevate to international standards the accounting and auditing processes, practices and methodologies.
- f. Ensure that a business continuity plan is in place.
- g. Report to the Board quarterly its activities and findings.
- h. Review the reports submitted by the internal and external auditors.
- i. Review the status of all internal audit and external audit recommendations and their implementation.
- j. Review and approve the annual internal audit plan. The plan shall include, among others, a) the resources and budget necessary to implement it; b) audit scope and frequency; and c) a review of internal control mechanisms, related party transactions, fraud prevention and risk awareness.
- k. Ensure that the Internal Audit head functionally reports directly to the Committee and is free from interference by outside parties.
- I. Recommend to the Board the appointment of the Company's External Auditor.
- m. Prior to the commencement of the audit, discuss with the external auditor the nature, scope and expenses of the audit.
- n. Check financial reports against compliance with both internal financial management handbook and pertinent accounting standards, including regulatory requirements and issue certifications on critical

- compliance issues.
- o. Evaluate and determine the non-audit work, if any, of the external auditor, and review periodically the non-audit fees paid to the external auditor; the committee shall disallow any non-audit work that will conflict with the external auditor's duties as such or may pose a threat to his independence. The non-audit work, if allowed, should be disclosed in the company's annual report.
- p. Assess its performance regularly.

#### **POWERS OF THE AUDIT COMMITTEE**

- a. Have direct access to senior management, including the Chief Executive Officer and Chief Financial Officer, Internal Audit Department and the external auditor.
- b. Have direct access to the Company's financial records.
- c. Have direct access to financial resources for the dispensation of its functions, including the engagement of advisors or consultants and attendance of trainings and seminars.

Require any officer or department head of the Company to report to the Committee at any regular or special meeting.

### **FUNCTIONS AND RESPONSIBILITIES OF THE NOMINATION COMMITTEE**

- a. Meets at least once a year at least a month before the annual meeting for the purpose of evaluating the eligibility for directorship of all nominees;
- b. Evaluates the performance of the directors.
- c. Shortlists the nominees for election to the Board.

#### **POWERS OF THE NOMINATION COMMITTEE**

- a. Determines the qualifications or disqualifications of nominees;
- b. Reviews and evaluates the qualifications of all persons nominated to the Board and other appointments that require Board approval;
- c. Acts on complaints concerning the conduct or disqualification of directors.
- d. Assesses the effectiveness of the Board's processes and procedures in the election or replacement of directors;

### **FUNCTIONS AND RESPONSIBILITIES OF THE REMUNERATION COMMITTEE**

- a. Meets to discuss the remuneration of management prior to the implementation of any recommended increase or change in such remuneration;
- b. Recommends to the Board such increase or change in remuneration.

### **POWERS OF THE REMUNERATION COMMITTEE:** Recommendatory

# **FUNCTIONS AND RESPONSIBILITIES OF THE STOCK OPTION COMMITTEE**

- a. Administers the Company's Stock Option Plan;
- b. Recommends to the Board a stock option award with the following parameters: names of optionees and number of shares awarded to each; price of the option; date of effectivity;

# **POWERS OF THE STOCK OPTION COMMITTEE:** Recommendatory

- 2) Committee Members
  - (a) Executive Committee No meeting in 2012 as the Board met regularly.

Office	Name	Date of Appointment:	No of Meetings Held	No.of Meetings Attended	%	Length of Service in the Committee
Chairman (ED)	Felipe U. Yap	May 17, 2004	None last year	N/A		9 yrs.

Member (ED)	Bryan U. Yap	May 17, 2004	None last year	N/A	9 yrs.
Member (NED)	Ricardo V. Puno	May 19, 2008	None last year	N/A	5 yrs.
Member (ID)	Ray C. Espinosa	May 16, 2005	None last year	N/A	8 yrs.
Member (NED)	Ethelwoldo E. Fernandez	April 29, 2011	None last year	N/A	2 yrs.

### (b) Audit Committee

Office	Name Name	機能学院レムに い 冷凍機	<b>有机力的高速的影响。                                    </b>	更是2000年代的 <b>国际</b>	<b>建筑地产品</b>	Length of Service in the Committee
Chairman (ID)	Ray C. Espinosa	May 16, 2005	4	4	100	8 yrs.
Member (NED)	Ethelwoldo E. Fernandez	April 29, 2011	4	4	100	2 yrs.
Member (NED)	Jose G. Cervantes	May 15, 2006	4	4	100	7 yrs.

Disclose the profile or qualifications of the Audit Committee members.

Describe the Audit Committee's responsibility relative to the external auditor.

# (c) Nomination Committee

Office.	Name 1	Date of Appointment		No. of Meetings Attended	<b>%</b>	Length of Service in the Committee
Chairman (ID)	Ray C. Espinosa	May 16, 2005	1	1	100	8 yrs.
Member (ED)	Bryan U. Yap	May 17, 2004	1	1	100	9 yrs.
Member (NED)	Ethelwoldo E. Fernandez	April 29, 2011	1	1	100	2 yrs.

# (d) Remuneration Committee - No meeting in 2012

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended i	8	Length of Service in the Committee
Chairman (ID)	Ray C. Espinosa	May 19, 2008				5 yrs.
Member (ED)	Ethelwoldo E. Fernandez	April 29, 2011				2 yrs.
Member (NED)	Jose G. Cervantes	April 29, 2011				2 yrs.
Member (ID)						
Member						

# (e) Others (Specify) Stock Option Committee

Provide the same information on all other committees constituted by the Board of Directors: <u>No meeting in</u> <u>2012</u>

Öffice	Name ( )	in the light of the lates of th	No. of Meetings Held	No of Meetings Attended	F 16 P 20 20 20 20 C	Length of Service in the Committee
Chairman (ED)	Bryan U. Yap	April 19, 1999				14 yrs.
Member (NED)	Jose G. Cervantes	April 29, 2011				2 yrs.
Member (ID)	Ray C. Espinosa	May 16, 2005				8 yrs.

# 3) Changes in Committee Members

Indicate any changes in committee membership that occurred during the year and the reason for the changes:  $\underline{\text{None}}$ 

Name of Committee	» Name	Reason .
Executive		
Audit		
Nomination		
Remuneration		
Others (specify)		

### 4) Work Done and Issues Addressed

Describe the work done by each committee and the significant issues addressed during the year.

Name of Committee	Work Done.	Issues Addressed
Executive	None, as the Board met regularly	
Audit	1. Approval of Internal Audit Plan	
	2. Approval of quarterly reports	
	Approval of Amended Audit     Charter	
	Recommended the appointment of external auditor	
	5. Reviewed compliance of	
	financial statements with applicable standards	Matters that arose in the relation to internal audit reports
	6. Recommended to the Board the approval of the audited financial	
	statements	
	7. Discussed risk issues and other financial concerns	
	Reviewed internal audit reports     and made recommendations	
Nomination	Shortlisted nominees based on	
	qualifications; Evaluated performance of nominees	
Remuneration	None this year as no change in	
	management remuneration was made	
Others Stock Option	None in 2012.	

# 5) Committee Program

Provide a list of programs that each committee plans to undertake to address relevant issues in the improvement or enforcement of effective governance for the coming year.

Name of Committee	Planned Programs	Issues to be Addressed
Executive	None, as the Board meets regularly	
Audit	Self-evaluation	
Nomination	Self-evaluation for the members of the Board	
Remuneration	To be discussed	
Others Stock Option	To be discussed	

#### F. RISK MANAGEMENT SYSTEM

- 1) Disclose the following:
  - (a) Overall risk management philosophy of the company;

In the management of its financial risks, the Company adheres to the following policies:

- (i) All gold exports when priced are practically settled on cash basis;
- (ii) The Company enters into marketing contracts only with refineries and smelters of established international repute;
- (iii) Maintain equity price and commodity price risks at acceptable levels;
- (iv) Ensure that there are sufficient capital inflows to match repayments of short-term debt.
- (v) Maintain a balance between continuity of funding and flexibility;
- (vi) Manage liquidity risk by regularly evaluating projected and actual cashflows;
- (b) A statement that the directors have reviewed the effectiveness of the risk management system and commenting on the adequacy thereof;

The Board of Directors approves the yearly budget and in the course of the review of the budget, risk exposures in respect of commodity price; interest rate; foreign exchange rate; cost items are also studied. Environmental risks are also managed as the Board requires regular reports on environmental concerns, including the maintenance of the tailings dam.

- (c) Period covered by the review; Yearly
- (d) How often the risk management system is reviewed and the directors' criteria for assessing its effectiveness; Yearly
- (e) Where no review was conducted during the year, an explanation why not.

# 2) Risk Policy

# (a) Company

Give a general description of the company's risk management policy, setting out and assessing the risk/s covered by the system (ranked according to priority), along with the objective behind the policy for each kind of risk:

Risk Exposure	Risks Management Policy (# 1888)	Objective s
Environmental Risks	Environmental protection is a priority of the Company. Lepanto is guided by its Environmental Policy to integrate safety, health and environmental concerns in all phases of its operations, which means complying with all international safety, health and environmental standards.  The Company has an Environment and Social Development Department at the Lepanto Mine Division whose job it is to ensure that all such international standards are complied with.	Embrace highest safety and environmental standards and ensure that these are implemented.
Volatility of Metal Prices	The Company's revenues are directly affected by prices of the metals it produces, which are gold and silver. These metal prices are beyond any producer's control and are influenced principally by demand factors in the world market. Thus the Company plans production assuming a certain gold price range and providing for sensitivity analysis.	Profitability.
Cost	The company periodically reviews	Profitability

Foreign Exchange Rate  The Company exports all its production and is therefore exposed to the foreign exchange risk. The strengthening of the Peso vis-s-vis the US\$ has a generally negative effect on the revenue and when this happens, cost components are reviewed by the finance group.		its cost of production, it being to a certain extent controllable, unlike metal prices.	
	Foreign Exchange Rate	production and is therefore exposed to the foreign exchange risk. The strengthening of the Peso vis-s-vis the US\$ has a generally negative effect on the revenue and when this happens, cost components are reviewed by	Profitability

### (b) Group

Give a general description of the Group's risk management policy, setting out and assessing the risk/s covered by the system (ranked according to priority), along with the objective behind the policy for each kind of risk:

Risk Exposure	Risk Management Policy	<u>Objective</u>	
Environmental Risks	International standards on safety, health and environmental should be met at all times.	Embrace highest safety environmental standards ensure that these implemented	and and are

### (c) Minority Shareholders

Indicate the principal risk of the exercise of controlling shareholders' voting power.

# Risk to Minority Shareholders

Controlling shareholders theoretically have the power to steer the company into any direction they desire. But it has been the policy of the Board to carefully deliberate on any important issue, with each director being asked for his views, before decisions are made. More often than not, decisions are unanimously made.

On the other hand, if the controlling shareholder should make a mistake, he tends to suffer the most, financially and otherwise.

# 3) Control System Set Up

# (a) Company

Briefly describe the control systems set up to assess, manage and control the main issue/s faced by the company:

Risk Exposure	Risk Assessment (Monitoring and Measurement Process)	RiskiManagement and Control (Structures; Procedures; Actions Taken)
Environmental Risks	Environment and Social Development Dept. report to the Executive Vice President or VP-Resident Manager on a daily basis on all environmental concerns; Monthly reports to the Board	International standards are complied with; complies with DENR monitoring system; Immediate response on all environmental concerns
Price of Gold	This is monitored on a daily basis by the Finance department.	The offices of the Controller and Mine Finance Manager continually review how production cost may be reduced.
Cost	Monitored periodically by the Resident Manager, Mine Finance	The offices of the Controller and Mine Finance Manager continually

	Manager and the Office of the Controller.	review how production cost may be reduced. Usage/ turn-over of materials are also monitored.
Foreign Exchange rate	Monitored daily by the Treasurer and the CFO	Foreign currency risk is managed by closely monitoring cashflow position and providing forecast on all exposures in non-Philippine peso currencies.

## (b) Group

Briefly describe the control systems set up to assess, manage and control the main issue/s faced by the company:

Risk Exposure	Risk Assessment (Monitoring and Measurement Process)	Risk Management and Control (Structures, Procedures, Actions Taken)
Environmental Risks	All environmental matters are monitored and reported to the Resident Manager	International standards are complied with.  Monthly reports to the Board or senior management

### (c) Committee

Identify the committee or any other body of corporate governance in charge of laying down and supervising these control mechanisms, and give details of its functions:

Committee/Unit	Control Mechanism	Details of its Functions
Audit Committee has taken on this function	Monitoring through reports from the CFO/ Controller and other officers.	Quarterly review of performance; Perform oversight financial management functions specifically in the risk areas; Assist the Board in the performance of its oversight responsibility for the monitoring of compliance with applicable laws, rules and regulations.

### G. INTERNAL AUDIT AND CONTROL

# 1) Internal Control System

Disclose the following information pertaining to the internal control system of the company:

- (a) Explain how the internal control system is defined for the company;

  Internal control is defined by the Company as a process, influenced by its Board of Directors, management, and other personnel, designed to provide reasonable assurance regarding the achievement of objectives in the following categories: (i) effectiveness and efficiency of operations; (ii) reliability of reporting; and (iii) compliance with applicable laws and regulations.
- (b) A statement that the directors have reviewed the effectiveness of the internal control system and whether they consider them effective and adequate;

The internal control system of the Company is reviewed by the Internal Audit Group periodically. The Audit Committee approves the annual Audit Plan which guides the internal auditors in performing their work. The Plan details the subjects of the review, the schedule and frequency of such review, and necessary manpower to complete the task. The results of all reviews are reported to the Audit Committee.

(c) Period covered by the review;

The current audit period covers the months of September 2012 through August 31, 2013.

(d) How often internal controls are reviewed and the directors' criteria for assessing the effectiveness of the internal control system;

There are internal control systems that are reviewed more frequently than the others, pursuant to the Audit Plan. The most frequent is quarterly. The results are reported to the Audit Committee and are taken up during the quarterly committee meetings. All concerns raised by the Audit Committee are addressed immediately by the Internal Audit Group and the concerned departments.

(e) Where no review was conducted during the year, an explanation why not. Not applicable.

#### 2) Internal Audit

(a) Role, Scope and Internal Audit Function

Give a general description of the role, scope of internal audit work and other details of the internal audit function.

Role			Scope		Indicate whether In-house or Outsource Internal Audit Function	Name of Chief Internal Auditor/Auditing	· · · · · · · · · · · · · · · · · · ·
Internal	Audit	Parent	Company	and	In-house	Ferdinand Ponce	Quarterly to Audit
Manager		its subs	idiaries				Committee
Internal Audito	r		-do-		-do-	-do-	Daily

- (b) Do the appointment and/or removal of the Internal Auditor or the accounting /auditing firm or corporation to which the internal audit function is outsourced require the approval of the audit committee? Yes
- (c) Discuss the internal auditor's reporting relationship with the audit committee. Does the internal auditor have direct and unfettered access to the board of directors and the audit committee and to all records, properties and personnel?

The Head of the Internal Audit Group of the Company reports directly to the Audit Committee. All of the audit activities of the Group are approved or otherwise proposed by the Audit Committee. These are summarized in the annual Audit Plan. The Group reports its findings and recommendations to the Audit Committee. Further, the Internal Audit Group and the Audit Committee have access to all records, properties and personnel of the Company.

(d) Resignation, Re-assignment and Reasons

Disclose any resignation/s or re-assignment of the internal audit staff (including those employed by the third-party auditing firm) and the reason/s for them.

Name of Audit Staff	Reason		
Julius Soriano and Solomon	Mr. Soriano and Mr. Ticbayan were laterally transferred from the		
Ticbayan	internal Audit Group to the Accounting Department.		
Julius Palisoc	Mr. Palisoc immediately resigned a week after his appointment for medical reasons.		

(e) Progress against Plans, Issues, Findings and Examination Trends

State the internal audit's progress against plans, significant issues, significant findings and examination trends.

	The Internal Audit Plan for the period September 1, 2012 to August 31, 2013 cover 3 major subjects, to wit: (a) inventory management process, (b) mine operation, (c) milling, assay and research process.
Progress Against Plans	The inventory management process review will cover manpower complement; inventory monitoring system (both physical and per records); accounting system; and physical observation of the inventory-taking process. The review is on-going and is expected to be completed in July 2013.
	For mine operation, the audit plan focused on the mine operation's significant processes (e.g. survey, planning, mucking, and geology) and mine equipment repairs and maintenance. As of June 2013, the review that covers "mine equipment repairs and maintenance" has been completed, while the rest of the topics are expected to be completed in July 2013.
Issues	Issues include the following: (a)Disposition of obsolete inventory maintained in one section of the Company; (b)Completion of documentation requirements on transferring inventories;
f Findings <sup>c</sup>	Internal control systems are generally in order; minimal deviation in some areas were found; necessary corrections have been implemented.
Examination Trends	None

# (f) Audit Control Policies and Procedures

Disclose all internal audit controls, policies and procedures that have been established by the company and the result of an assessment as to whether the established controls, policies and procedures have been implemented under the column "Implementation."

Policies & Procedures	Implementation
Transfer of inventories should be properly	Implemented.
documented.	
Obsolete inventories should be disposed of.	On-going assessments by the Inventory
	Management Department of the Company.
Comply with standard documentation or forms	Implemented.
for a cash advance, cash liquidation and request	
for replenishment.	

## (g) Mechanisms and Safeguards

State the mechanism established by the company to safeguard the independence of the auditors, financial analysts, investment banks and rating agencies (example, restrictions on trading in the company's shares and imposition of internal approval procedures for these transactions, limitation on the non-audit services that an

<sup>&</sup>lt;sup>5</sup> "Issues" are compliance matters that arise from adopting different interpretations.

 $<sup>^{\</sup>rm 6}$  "Findings" are those with concrete basis under the company's policies and rules.

external auditor may provide to the company):

Auditors ((internal) and External)	Financial Analysts	Investment Banks	Rating Agencies
The Internal Auditor group of the Company reports directly to the Audit Committee; their Audit Plan is approved by the Audit Committee.  The external auditor, SGV & Company, likewise reports directly to the Audit Committee, which approves as well their Audit Plan.	Not applicable	Not applicable	Not applicable

(h) State the officers (preferably the Chairman and the CEO) who will have to attest to the company's full compliance with the SEC Code of Corporate Governance. Such confirmation must state that all directors, officers and employees of the company have been given proper instruction on their respective duties as mandated by the Code and that internal mechanisms are in place to ensure that compliance.

#### Chairman and CEO.

## H. ROLE OF STAKEHOLDERS

1) Disclose the company's policy and activities relative to the following:

e die eerste van die	Policy	Activities
Customers) welfare.	We commit to excellence in quality, environmental protection, safety, health and security in our mining operations and in the community of which we are a part.	
Supplier/contractor selection practice	Any entity that wishes to transact with the company should go through the procedure for accreditation, followed by an inspection of its site/plant/office. If satisfactory, negotiations/ canvassing take place, to ensure that the Company gets the best deal possible, and always on arm's length basis.	
Environmentally friendly value- chain	We commit to excellence in quality, environmental protection, safety, health and security in our mining operations and in the community of which we are a part. We commit to improving our integrated Management System performance by, among others, conducting safe and responsible operations utilizing the best available technologies to maximize their impact on quality, human health, community and the	

	environment;	
Community interaction	We commit to improving our Integrated Management System performance by, among others, assisting host and neighboring communities improve their quality of life. We further commit to consistently implement, measure, monitor, review and openly communicate our IMS performance to improve stakeholder confidence.	
Anti-corruption programs and procedures?	Relevant policies: The Company is committed to being a good corporate citizen. It shall do its share in the national development and local growth of the host community. It shall pay all taxes due accurately and promptly. Adherence to legal processes and statutes shall be its guide at all times. No employee should give a gift beyond the level which is reasonable and customary under the circumstances of the business relationship to any officer or employee of a customer or supplier.	
Safeguarding creditors rights	Policy on Asset Protection	

- 2) Does the company have a separate corporate responsibility (CR) report/section or sustainability report/section? Yes, in the Annual Report which is on the website.
- 3) Performance-enhancing mechanisms for employee participation.
  - (a) What are the company's policy for its employees' safety, health, and welfare?

The company is committed to a policy of recruiting, promoting and supporting the professional growth of, a globally competitive work force through equal employment opportunities. Determinations regarding the hiring of applicants and subsequent employee actions, such as training, compensation and promotion shall be made and communicated in a manner which ensures that no discrimination on the basis of gender, sexual preference/orientation, age, religion or disability occurs unless justified by the nature or requirements of work. A work environment free from harassment and intimidation shall be maintained for all employees at all times.

The company is committed to ensure and maintain a healthy and a health- conscious workforce. It shall continue to provide health programs that are geared towards the total prevention and/or elimination of illnesses common to underground mining operations.

The manufacture, possession, distribution, dispensation, sale or use of alcohol, illicit drugs and/or other controlled substances by employees on company premises is prohibited except in the case of individual use of legally obtained prescription drugs or the serving of alcoholic beverages in connection with an authorized event within on Company premises.

Drug test shall be administered in accordance with law and those found positive of drug use shall be handled medically and legally according to severity of use and its impact to the workforce and its possible social influence to the host community.

The Company is committed to being a good corporate citizen. It shall do its share in the national development and local growth of the host community. It shall pay all taxes due accurately and promptly. Adherence to legal processes and statutes shall be its guide at all times.

We commit to continually improve our IMS performance by:

- Conducting safe and responsible operations utilizing the best available technologies to maximize their impact on quality, human health, community and the environment;
- Developing and enhancing the organizational capabilities and employee competencies toward an efficient and globally competitive operation;
- Motivating employees to be focused and disciplined in the performance of their jobs toward attaining a deep sense of ownership and loyalty;
- Keeping all facilities safe, well-maintained, orderly and clean to prevent incidents;
- Promoting IMS awareness among our employees, suppliers, contractors and business partners to encourage a sense of commitment and accountability;
- (b) Show data relating to health, safety and welfare of its employees.

**Excerpts from the 2012 Annual Report:** 

Lepanto provides health card benefits to its Makati employees. Employees and their families get free hospitalization at the Lepanto Hospital at the minesite. The Lepanto hospital was upgraded with the purchase of various equipment and instruments, including a laparoscopy equipment, ultrasound machine, cardiac monitor, cardiac defibrillator with ECG machine, blood-chem analyzer, suction machine, portable operating light, microscope, autoclave, capnograph, anesthesia machine and ultrasound machine. The company also hired seven (7) additional medical practitioners specializing in anesthesiology, pediatrics, surgery and internal medicine.

A medical-surgical-dental mission unprecedented in Mankayan, Benguet and Cervantes and Quirino, Ilocos Sur was organized and sponsored by Lepanto early in 2012. A total of 4,000 patients from various communities in said areas were benefited by the highly successful medical program.

(c) State the company's training and development programmes for its employees. Show the data. Excerpts from the 2012 Annual Report:

A total of 547 LMD employees availed themselves of the in-house training programs conducted on Supervisor Development (LEAD); Trainers' Training Workshop; e-Books User Orientation; Organizational Development; FPIC-IEC; Basic Occupational Safety and Health; First Aid; Fire Fighting; Safety Induction; Handling of Chemical & Hazardous Materials; Security Enhancement; Basic Maintenance and Driving Habits; ZR 630 Air Compressor and Maintenance; Oracle R12 Users and Approvers Training; and Orientation on Company Rules and Regulations. 51 LMD employees attended external training programs such as the National Geological Conference and the HR Leadership Conference; and programs on such topics as Basic Life Support with MCI; Basic Course of Occupational Medicine; Standards in Quality Surgical Care; Pediatric Advance Life Support; Casting; Peri-operative Nursing; Newborn Screening; Project Management; Barangay Disaster Risk Reduction; and Corporate Social Responsibility Programming.

Through the Employee Relations Office, regular data gathering, counseling and referrals were conducted among employees and their dependents under the Family Welfare Program. The employee profiles serve also as basis for identifying the suitable intervention programs for the employees and their dependents. The available intervention programs relate to: education and training; income generation and livelihood; values formation; sports and recreation; responsible parenthood; and nutrition. Various skills enhancement trainings were conducted to company dependents, consisting of Basic and Advanced Theater Workshop, Drum and Lyre Workshop, and Cordillera Indigenous Musical Instruments Training. An Inter-LMD Area basketball tournament was likewise conducted.

(d) State the company's reward/compensation policy that accounts for the performance of the company beyond short-term financial measures:

The company awards employees for loyalty and good performance. In the minesite, citations are given to: Model Employee; Best in Safety; Service awards to employees and teachers.

4) What are the company's procedures for handling complaints by employees concerning illegal (including corruption) and unethical behavior? Explain how employees are protected from retaliation.

Complaints are lodged with the HR department. All alleged violations will be fully investigated and employees reporting any such matter should fear no reprisal.

### I. DISCLOSURE AND TRANSPARENCY

### 1) Ownership Structure

### (a) Holding 5% shareholding or more

Shareholder	Wumber of Shares	Percent di M	Beneficial Owner
F. Yap Securities,	8,640,154,504	19.88%	F. Yap Securities,
Incorporated			Incorporated
First Metro Investment	6,153,146,977	14.21%	First Metro Investment
Corporation			Corporation
Philex Mining	2,167,735,810	5.00%	Philex Mining
Corporation	i		Corporation

Namerof Senior Management	Number of Direct shares	Number of !!Indirect shares // Through !! (name of record owner):	
Felipe U. Yap	168,219,243	102,699,355	.62%
Bryan U. Yap	200,561,387	162,707,136	.84%
Augusto C. Villaluna		3,322,409	0%
Ramon T. Diokno	18,925	373,151	0%
TOTAL	368,799,555	269,102,051	1.47%

### 2) Does the Annual Report disclose the following:

Key risks	Yes
Corporate objectives	Yes
Financial performance indicators	Yes
Non-financial performance indicators	Yes
Dividend policy	Yes
Details of whistle-blowing policy	No
Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	Yes
Training and/or continuing education programme attended by each director/commissioner	No
Number of board of directors/commissioners meetings held during the year	No
Attendance details of each director/commissioner in respect of meetings held	No
Details of remuneration of the CEO and each member of the board of directors/commissioners	Yes

Should the Annual Report not disclose any of the above, please indicate the reason for the non-disclosure.

#### 3) External Auditor's fee

Name of auditor	Audit Fee	Non-audit/Fee
Sycip Gorres Velayo & Co.	P2,000,000.00	P190,000.00

#### 4) Medium of Communication

List down the mode/s of communication that the company is using for disseminating information. Disclosures via OdiSY (PSE); Letters or Notices dispatched by hand; by email; by email; company website

5) Date of release of audited financial report: March 20, 2013

### 6) Company Website

Does the company have a website disclosing up-to-date information about the following? <u>Yes.</u> <u>www.lepantomining.com</u>

Business operations	
Financial statements/reports (current and prior years)	
Materials provided in briefings to analysts and media	n.a
Shareholding structure	As part of Form 17-A and 20-IS
Group corporate structure	
Downloadable annual report	
Notice of AGM and/or EGM	
Company's constitution (company's by-laws, memorandum and articles of association)	No

Should any of the foregoing information be not disclosed, please indicate the reason thereto.

#### 7) Disclosure of RPT

RPT Value of	Relationship	Nature	Value - Value
Pls see discussion below			
(figures in thousand pesos)			

Related party relationships exist when one party has the ability to control, directly or indirectly through one or more intermediaries, the other party or exercise significant influence over the other party in making financial and operating decisions. Such relationships also exist between and/or among entities which are under common control with the reporting enterprise, or between and/or among the reporting enterprise and their key management personnel, directors, or its stockholders. In the normal course of business, the Company has the following significant transactions with its subsidiaries, associates and other related parties:

a. The Company has various service contracts with Shipside, Incorporated, a wholly-owned subsidiary of the Company, with contract term of one (1) year, subject to extension for another year as agreed by both parties. Those contracts relate to performance of SI of certain services such as hauling, sawmilling, handling and mining services in support to the operations of the

Company. Expenses incurred from these transactions amounted to P23,981 and P7,212 in 2012 and 2011, respectively. The Company also leased certain property from SI. Total rental expense recognized from his transaction amounted to P416 and P210 in 2012 and 2011, respectively.

- b. The Company entered into various service contracts with DDCP, a wholly-owned subsidiary of the Company, whereby the latter agrees to carry out all work and supply all labor, equipment and materials in connection with the Company's underground drilling. Expenses incurred from these transactions amounted to P111,000 and P105,280 in 2012 and 2011, respectively.

  The Company leased certain property from DDCP. Total rental expense recognized from this transaction amounted to P26 and P154 in 2012 and 2011, respectively.
- c. In the normal course of business, the Company, which holds a 19.60% equity interest in MMC, provides cash advances and pays expenses on behalf of the latter. The outstanding balance resulting from this amounted to P378 and P1,964 as at December 31, 2012 and 2011, respectively.
- d. Cash advances and expenses paid by the Company for its subsidiaries and expenses paid by the subsidiaries in behalf of the Company. These are generally payable and collectible on demand.

When RPTs are involved, what processes are in place to address them in the manner that will safeguard the interest of the company and in particular of its minority shareholders and other stakeholders?

All transactions are on arm's length basis, and the Purchasing department ensures that prices/ rates are competitive.

#### J. RIGHTS OF STOCKHOLDERS

- 1) Right to participate effectively in and vote in Annual/Special Stockholders' Meetings
  - (a) Quorum

Give details on the quorum required to convene the Annual/Special Stockholders' Meeting as set forth in its By-laws.

	COLUMN STREET, ST. ST. ST. ST. ST. ST.		 
Quorum Required	of State Sta		,
COMMONIANT PROPERTY AND	海線経路路路路 トイコ	iority	
THE REPORT OF THE PARTY OF THE		JULILY	
表面的UNITED TO SAME SETTING TO THE TANK TO SET THE SETTING TO THE SETTING TO THE SETTING TO THE SETTING TO THE SET THE	13.000000000000000000000000000000000000		 

(b) System Used to Approve Corporate Acts

Explain the system used to approve corporate acts.

System Used	Voting
Description	A motion is made and seconded, after which a vote is taken.

### (c) Stockholders' Rights

List any Stockholders' Rights concerning Annual/Special Stockholders' Meeting that differ from those laid down in the Corporation Code.

Stockholders' Rights under The Corporation Code	Stockholders' Rights <u>not</u> in The Corporation Gode
	Election of 2 independent directors

Dividends: The last was in 2000.

Record Date Payment Date

April 17, 2000	October 13, 2000	November 12, 2000	
		i	

### (d) Stockholders' Participation

1. State, if any, the measures adopted to promote stockholder participation in the Annual/Special Stockholders' Meeting, including the procedure on how stockholders and other parties interested may communicate directly with the Chairman of the Board, individual directors or board committees. Include in the discussion the steps the Board has taken to solicit and understand the views of the stockholders as well as procedures for putting forward proposals at stockholders' meetings.

Measures Adopted	Communication Procedure
Nomination of Independent Directors	Announced by way of disclosure about 2 weeks before the deadline for nomination. This is posted on the website.
The Chair encourages shareholders to ask questions during the meeting and even to approach him or other concerned officers after the meeting.	The Chair announces this during the meeting after he renders the annual report.

- 8. State the company policy of asking shareholders to actively participate in corporate decisions regarding:
  - a. Amendments to the company's constitution:
    - The Articles of Incorporation may be amended by a majority vote of the Board of Directors and the written assent of 2/3 of the outstanding capital stock, without prejudice to the appraisal right of shareholders. Written notice of the proposed action and of the time and place of the stockholders' meeting where the proposed amendment shall be taken up should be promptly served upon the stockholders.
  - b. Authorization of additional shares:
    - This requires a majority vote of the Board of Directors and the written assent of 2/3 of the outstanding capital stock; Written notice of the proposed action and of the time and place of the stockholders' meeting where the proposed amendment shall be taken up should be promptly served upon the stockholders.
  - c. Transfer of all or substantially all assets, which in effect results in the sale of the company. Not applicable.
    - There has been no such transaction. However, the policy is the company may transfer all or substantially all of its property and assets by a majority vote of the Board of Directors, upon such terms and for such consideration as the Board of Directors may deem expedient, when authorized by the vote of the stockholders representing 2/3 of the outstanding capital stock, without prejudice to the appraisal rights of shareholders. Written notice of the proposed action and of the time and place of the stockholders' meeting where the proposed amendment shall be taken up should be promptly served upon the stockholders.
- 9. Does the company observe a minimum of 21 business days for giving out of notices to the AGM where items to be resolved by shareholders are taken up? **No, we observe the 15 calendar day rule.** 
  - a. Date of sending out notices: March 20, 2013
  - b. Date of the Annual/Special Stockholders' Meeting: April 15, 2013
- 10. State, if any, questions and answers during the Annual/Special Stockholders' Meeting.
  - a) A question was raised on the metal recoveries of the Far Southeast project. The President replied that such information will be available upon completion of the Feasibility Study. Other questions relating to the project were raised, which were addressed by the President.
  - b) A question was raised about dividends. The President replied that the Company was not yet in a position to declare dividends.
- 11. Result of Annual/Special Stockholders' Meeting's Resolutions

Resolution	Approving	Dissenting ( )	Abstaining
Approval of Minutes of the Annual Meeting	unanimous	None	None
Approval of Annual Report	unanimous	None	None
Election of Directors	unanimous	None	None
Appointment of External Auditor	unanimous	None	None

12. Date of publishing of the result of the votes taken during the most recent AGM for all resolutions: <a href="Immediately after the meeting through a disclosure.">Immediately after the meeting through a disclosure.</a>

# (e) Modifications

State, if any, the modifications made in the Annual/Special Stockholders' Meeting regulations during the most recent year and the reason for such modification: **none** 

Modifications	Reason for Modification.

### (f) Stockholders' Attendance

(i) Details of Attendance in the Annual/Special Stockholders' Meeting Held:

lype of	Names of Board 1 members // Officers 2 present	Date of Meeting	Voting Procedure (by poll, show of hands, letc.)		SHin	Total % of SH attendance
Annual	Please see attached "Annex A"	April 15, 2013	Show of hands	0.90%	71.01%	71.91%
Special	n.a					

- (ii) Does the company appoint an independent party (inspectors) to count and/or validate the votes at the ASM/SSMs? The transfer agent and the external auditors are invited to attend the meeting for that purpose. And they are always introduced to the shareholders during the meeting.
- (iii) Do the company's common shares carry one vote for one share? If not, disclose and give reasons for any divergence to this standard. Where the company has more than one class of shares, describe the voting rights attached to each class of shares. <u>Yes.</u>

## (g) Proxy Voting Policies

State the policies followed by the company regarding proxy voting in the Annual/Special Stockholders' Meeting.

	Company's Policies
Execution and acceptance of proxies	The company accepts proxies.
Notary	Notarization is not required for individual proxies but is required for corporate proxies.
Submission of Proxy	At least 1 week before the meeting.
Several Proxies	This has not happened. In any case, the one of later date should prevail.
Validity of Proxy	Valid for a maximum period of 5 years.
Proxies executed abroad	This is accepted.
Invalidated Proxy	Not counted.

Validation of Proxy	Done by the office of the Corporate Secretary and Controller based on records provided by the transfer agent.
Violation of Proxy	Never happened

# (h) Sending of Notices

State the company's policies and procedure on the sending of notices of Annual/Special Stockholders' Meeting.

Policies 1 Policies	Procedure + x
The printed Notice should be served by hand to shareholders within Metro Manila and mailed	Couriers are used for Metro Manila. The rest are
elsewhere, accompanied by the Information or	
Proxy Statement in CD format.	

### (i) Definitive Information Statements and Management Report

Number of Stockholders entitled to receive Definitive Information Statements and Management Report and Other Materials	20,640 stockholders
Date of Actual Distribution of Definitive Information Statement, and Management Report, and Other Materials held by market participants/certain beneficial owners	March 20, 2013
Date of Actual Distribution of Definitive Information Statement and Management Report and Other Materials held by stockholders	March 20, 2013
State whether CD format or hard copies were distributed	CD format
If yes, indicate whether requesting stockholders were provided hard copies	Yes.

# (j) Does the Notice of Annual/Special Stockholders' Meeting include the following:

Each resolution to be taken up deals with only one item.	Yes
Profiles of directors (at least age, qualification, date of first appointment, experience, and directorships in other listed companies) nominated for election/re-election.	Yes
The auditors to be appointed or re-appointed.	Yes
An explanation of the dividend policy, if any dividend is to be declared.	Yes
The amount payable for final dividends.	Yes
Documents required for proxy vote.	Yes

Should any of the foregoing information be not disclosed, please indicate the reason thereto.

# 2) Treatment of Minority Stockholders

(a) State the company's policies with respect to the treatment of minority stockholders.

Policies	a implementation
The Board is committed to respect the rights of all shareholders as follows:	Right to be present at and to vote at the stockholders' meetings: They are promptly notified of the annual or special meetings of shareholders  Right to nominate directors—through announcements/disclosure, they are advised of the requirements and deadlines for nomination of independent directors  Pre-emptive right- right to subscribe to the capital stock of the corporation  Right to inspection—they are allowed to inspect corporate books and records in accordance with the Corporation Code  Right to Information—the company discloses timely material information and submits all required reports to the SEC and PSE, and uploads the same onto the company website; shareholders' queries are encouraged and addressed during stockholders' meetings  Right to dividends—as provided by the Corporation Code and subject to discretion by the Board of Directors  Appraisal right—as provided by law  Without charge to the shareholders (except applicable transaction charges, fees or taxes of the transfer agent, brokers, the PSE or the BIR), assist shareholders who wish to be apprised of their holdings, sell or transfer shares or replace
	lost stock certificates – all requests are attended to by the office of the Corporate Secretary

(b) Do minority stockholders have a right to nominate candidates for board of directors? Yes

### K. INVESTORS RELATIONS PROGRAM

Discuss the company's external and internal communications policies and how frequently they are reviewed.
 Disclose who reviews and approves major company announcements. Identify the committee with this responsibility, if it has been assigned to a committee.

External communications are made through disclosures made by the office of the Chief Information Officer.

Major company announcements are approved by the Board of Directors; should the Board be unable to meet, the Executive Committee approves major company announcements.

In any event, drafts are initiated by the office of the Corporate Secretary or Chief Information Officer.

2) Describe the company's investor relations program including its communications strategy to promote effective communication with its stockholders, other stakeholders and the public in general. Disclose the contact details (e.g. telephone, fax and email) of the officer responsible for investor relations.

	Details are seen to be a seen t
(1) Objectives	Shareholders, other stakeholders and the public in general are directed to the right person in the Corporation to address their concerns.
(2) Principles	Prompt attention should be given to shareholders and other stakeholders who have concerns or wish to transact with the company.
(3) Modes of Communication	via email to mis@lepantomining.com or letters addressed to the appropriate officer. Should no officer or department be

	named in the letter, the Administration Office forwards letters to the office of the Asst. Corporate Secretary who attends to the matter at hand or otherwise forwards it to the department concerned. The company's reply is via email, if an address is provided, or a letter mailed through the postal service or hand-delivered, if possible.
(4) Investors Relations Officer	The Assistant Corporate Secretary acts as Investor Relations Officer.

3) What are the company's rules and procedures governing the acquisition of corporate control in the capital markets, and extraordinary transactions such as mergers, and sales of substantial portions of corporate assets?

No acquisition of corporate control in the capital markets and extraordinary transactions have taken place in the last ten years. In any event, such acquisition needs board approval. The only major transaction in recent history is the option agreement entered into with Gold Fields Switzerland Holding in respect of the Far Southeast Project—option not over a substantial portion but only of a 20% interest in the said project. The Board of Directors deliberated on and approved the transaction.

Name of the independent party the board of directors of the company appointed to evaluate the fairness of the transaction price. **None** 

### L. CORPORATE SOCIAL RESPONSIBILITY INITIATIVES

Discuss any initiative undertaken or proposed to be undertaken by the company.

initiative	Beneficiary
LEPANTO HOSPITAL in Mankayan, Benguet	Employees and their families; host and neighboring communities
Reforestation and forest protection	Host and neighboring communities
Scholarship	Families of employees; host and neighboring communities
Construction/repair of roads, water storage and distribution facilities, schools, barangay halls, municipal and barangay buildings, stabilization of slopes, etc.	Host and neighboring communities
Solid Waste Management program	Host and neighboring communities
Livelihood programs: vermiculture, weaving, food- processing; wine making; swine and poultry raising, etc.	employees' families and host and neighboring communities
Sports Programs	employees' families and host and neighboring communities
Family Welfare programs	employees' families and host and neighboring communities
Donation of Relief Goods to victim of calamities	host and neighboring communities and other communities in the country
Road-clearing/repair	host and neighboring communities
Recovery and relief operations during calamities	host and neighboring communities and other communities in the country
Delivery of textbooks	public schools in the host and neighboring communities;
Establishment and maintenance of community library	employees' families and host and neighboring communities

## M. BOARD, DIRECTOR, COMMITTEE AND CEO APPRAISAL

Disclose the process followed and criteria used in assessing the annual performance of the board and its committees, individual director, and the CEO/President.

	Process	Criteria
Board of Directors	Nomination Committee takes this up at its annual meeting but the Committee has resolved to formulate within the year a Self- Assessment mechanism/ questionnaire	Sections 2.2.1 and 2.2.2 of the Amended Manual on Corporate Governance
Board Committees	Only the Audit Committee has a procedure for this	As provided in the Revised Audit Committee Charter pursuant to SEC Memorandum Circular No. 4, Series of 2012
Individual Directors	Nomination Committee takes this up at its annual meeting but the Committee has resolved to formulate within the year a Self- Assessment mechanism/ questionnaire	Sections 2.2.1 and 2.2.2 of the Manual on Corporate Governance
CEO/President	Nomination Committee takes this up at its annual meeting but the Committee has resolved to formulate within the year a Self-Assessment mechanism/ questionnaire	Sections 2.2.1 and 2.2.2 of the Manual on Corporate Governance

### N. INTERNAL BREACHES AND SANCTIONS

Discuss the internal policies on sanctions imposed for any violation or breach of the corporate governance manual involving directors, officers, management and employees

Violations	Sanctions
Violation of the provisions of the Amended Manual	o In case of first violation, the subject person shall
on Corporate Governance	be reprimanded.
	o Suspension from office shall be imposed in case of
	second violation. The duration of the suspension
	shall depend on the gravity of the violation.
	o For third violation, the maximum penalty of
	removal from office shall be imposed.
	8.2. The commission of a third violation of this
	manual by any member of the board of the company
	or its subsidiaries and affiliates shall be a sufficient
	cause for removal from directorship.
Violation by officers or employees of the Employees'	Written warning, suspension, or dismissal depending
Code of Conduct	on the gravity of the offense and the number of
	similar previous offenses.

Pursuant to the requirement of the Securities and Exchange Commission, this Annual Corporate Governance Report is signed on behalf of the registrant by the undersigned, thereunto duly authorized, in the City of Makati on June 28, 2013.

SIGNATURES

d and Chief Executive Officer Chairman of the Boa

Independent Director

**VAL ANTONIO B. SUAREZ** Independent Director

MA: LOURDES B. TUASON Compliance Officer

MAKATI CITY

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_ day of June 2013, affiants exhibiting to me their SSS ID, as follows:

NAME FELIPE U. YAP RAY C. ESPINOSA VAL ANTONIO B. SUAREZ MA. LOURDES B. TUASON

NO. SSS#06-0091101-0

Passport# FB0683291

SSS#03-2082979-6

PAGE NO. BOOK NO.

NOTARY PUBLIC FOR MAKATI CITY UNTIL DECEMBER 31, 2013 PTRNo. 366 40/30/01-02-2013/MAKATA IBP No. 656 155 LIFE TIME MEMBER APPT.M-84/2010 ROLL NO.40091

# ANNEX "A"

# LEPANTO CONSOLIDATED MINING COMPANY Attendance in the Annual Stockholders' Meeting April 15, 2013

# MEMBERS OF THE BOARD OF DIRECTORS:

FELIPE U. YAP
BRYAN U. YAP
MARILYN V. AQUINO
JOSE G. CERVANTES
RAY C. ESPINOSA
ETHELWOLDO E. FERNANDEZ
RICARDO V. PUNO, JR.
VAL ANTONIO B. SUAREZ
CRESENCIO C. YAP

### OFFICERS:

FELIPE U. YAP
BRYAN U. YAP
AUGUSTO C. VILLALUNA
RAMON T. DIOKNO
ETHELWOLDO E. FERNANDEZ
MA. LOURDES B. TUASON
RENE F. CHANYUNGCO
ABIGAIL Y. ANG
ODETTE A. JAVIER
PABLO T. AYSON, JR.
MARIO L. LAVENTE
CHERRY H. TAN
KNESTOR JOSE Y. GODINO

Chairman of the Board and Chief Executive Officer
President and Chief Operating Officer
Executive Vice President
Chief Finance Officer
Corporate Secretary
Vice President / Treasurer
Vice President-Logistics & Marketing
Vice President for Technology and Planning
Vice President/Asst. Corp. Secretary
Vice President-Mining Claims

Vice President-Controller

Asst. Vice President-Purchasing
Asst. Vice President-Human Resource